



**Lee County Fair Association (LCFA)
Food Vendor Policy & Operating Procedures**

1. Please read the policy and operating procedures before filling out the application.
2. Registration form & payment may also be completed online by visiting our website - www.leecountyfairtx.com.
3. Applications are accepted on a first come, first serve basis. All applications are reviewed and approved by the LCFA to eliminate duplicate foods, thereby giving all vendors equal opportunity for sales. LCFA reserves the right to decline any applicant.
4. Signature of the responsible party is required on the bottom of the application. The responsible party agrees to all terms and conditions of the Food Vendor Policy & Operating Procedures, which apply to all persons working for the vendor.
5. If submitting the application by mail, return it to:

**Lee County Fair Association
c/o Mario Rodea
P.O. Box 1517
Giddings, Texas 78942**

6. If submitting the application and vendor fee electronically, visit the LCFA website at www.leecountyfairtx.com.

*****APPLICATIONS & VENDOR FEES MUST BE RECEIVED BY 4/15/2024*****

For questions or additional information, contact Mario Rodea at (979)540-7872.



POLICY AND OPERATING PROCEDURES

Requirements:

1. LCFA will provide water and electricity for a fee only during the event.
2. Ice will be provided for a fee.
3. No alcoholic beverages or hand guns allowed on premises at any time.
4. **AMP service fees: 20 AMP - \$300, 30 AMP - \$400, 50 AMP - \$500**
5. **ALL SALES WILL BE CASH ONLY. No tokens or coupons will be used for transactions.**
6. State Health permits must be always displayed at the vendor site. The City of Giddings and Lee County do not have health departments. Please contact the State of Texas Health Department for a Temporary Retail Food Service Permit. Contact the Food Licensing Group at 512-834-6626.
7. A copy of your Texas Sales Tax and Use Permit is required at the time of submitting your application.
8. No pets or small children allowed in the vendor area at any time.
9. Each vendor will be responsible for the cleanliness of their area during the event. Failure to remove trash will result in your business being declined the opportunity to participate in future events.
10. All vendors must display a fire extinguisher. Failure to do so may result in expulsion.

Operating Hours:

Food booths will be open Thursday, Friday, and Saturday during operating hours of the event. Plan with any supplier so additional food can be secured Friday and Saturday morning, if additional supplies are needed.

THURSDAY - 4:00 pm - 11:00 pm

FRIDAY - 10:00 am - 12:00 am

SATURDAY - 9:00 am - 12:00 am

Vehicular Traffic:

1. Space assignment and parking directions will be provided at check-in on Thursday morning.
2. Vehicles **MUST** be outside of the fenced grounds by **3:00 pm on Thursday and 7:00 am on Friday and Saturday.**
3. **Vehicles will use the entrance on the south side of the grounds (by the rodeo arena) for entry and exit.** All other gates will be locked.

NOTE:

The LCFA must approve all food and beverage items. **Failure to comply with any of the above policies and operating procedures will result in the immediate withdrawal of all rights and privileges of participation.**